



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on May 23, 2022 at Lingayen, Pangasinan, the following resolution was approved:

Sponsored by SP Members Salvador S. Perez, Jr. and Noel C. Bince and co-sponsored by SP Members Sheila Marie S. Perez-Galicia, Jerome Vic O. Espino and Jeanne Jinky C. Zaplan

RESOLUTION NO. 529-2022

DECLARING ORDINANCE NO. 2019-16 OF THE SANGGUNIANG BAYAN OF SAN MANUEL, PANGASINAN, ENTITLED "AN ORDINANCE CREATING THE SENIOR ADMINISTRATIVE ASSISTANT IV WITH A SALARY GRADE 16 PERMANENT POSITION UNDER THE OFFICE OF THE MUNICIPAL MAYOR OF SAN MANUEL, PANGASINAN" AS WITHIN THE CONFERRED POWERS OF THE SANGGUNIANG TO ENACT

WHEREAS, the Sangguniang Bayan of San Manuel, Pangasinan submitted its Ordinance No. 2019-16 to the Sangguniang Panlalawigan for review and evaluation pursuant to Section 56 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991;

WHEREAS, the Committee on Laws and Ordinances of the Sangguniang Panlalawigan with the technical assistance of the Local Finance Committee of the Province have conducted initial review and study on said municipal ordinance and found out that the same was enacted pursuant to Sections 76 and 447 (a) (1) (viii) of R.A. No. 7160;

WHEREAS, however, Section 2 of the ordinance enumerated the qualification of the created position. The same should be revised to conform with the Qualification Standard issued by the Civil Service Commission;



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Resolution No. 529-2022

Page 2

Senior Administrative Assistant IV – SG 16


	<u>From</u>	<u>To</u>
Education	: Bachelor's Degree	Completion of 2 year studies in college or High School graduate with relevant vocational/trade course
Experience	: 1 year of relevant experience	4 years relevant experience
Training	: 4 hours of relevant training	24 hours relevant training
Eligibility	: Career Service (Professional) 2 nd Level Eligibility	Relevant Memorandum Circular No. 11, S.1996 Career Service (Sub Professional) 1 st Level Eligibility

WHEREFORE, in view of the foregoing, on motion of SP Members Salvador S. Perez, Jr. and Noel C. Bince and co-sponsored by SP Members Sheila Marie S. Perez-Galicia, Jerome Vic O. Espino and Jeanne Jinky C. Zaplan, duly seconded, it was –

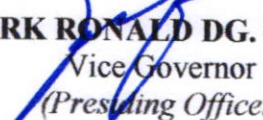
RESOLVED, by the Sangguniang Panlalawigan in session assembled, to declare Municipal Ordinance No. 2019-16 of the Sangguniang Bayan of San Manuel, Pangasinan, entitled “An Ordinance creating the Senior Administrative Assistant IV with a Salary Grade 16 permanent position under the Office of the Municipal Mayor of San Manuel, Pangasinan” as within the conferred powers of the Sangguniang Bayan to enact;

RESOLVED FURTHER, that a copy of this resolution be furnished the Office of the Sangguniang Bayan of San Manuel, Pangasinan, for its information and guidance.

CERTIFIED BY:


VERNA T. NAVA-PEREZ
Secretary to the Sanggunian

ATTESTED:


MARK RONALD DG. LAMBINO
Vice Governor
(Presiding Officer)