



Republic of the Philippines  
**PROVINCE OF PANGASINAN**  
**Office of the Governor**  
2F Capitol Compound, Lingayen, Pangasinan

**Hon. Ramon V. Guico III, DPM**  
*Governor*

**EXECUTIVE ORDER NO. 0043, SERIES OF 2023**

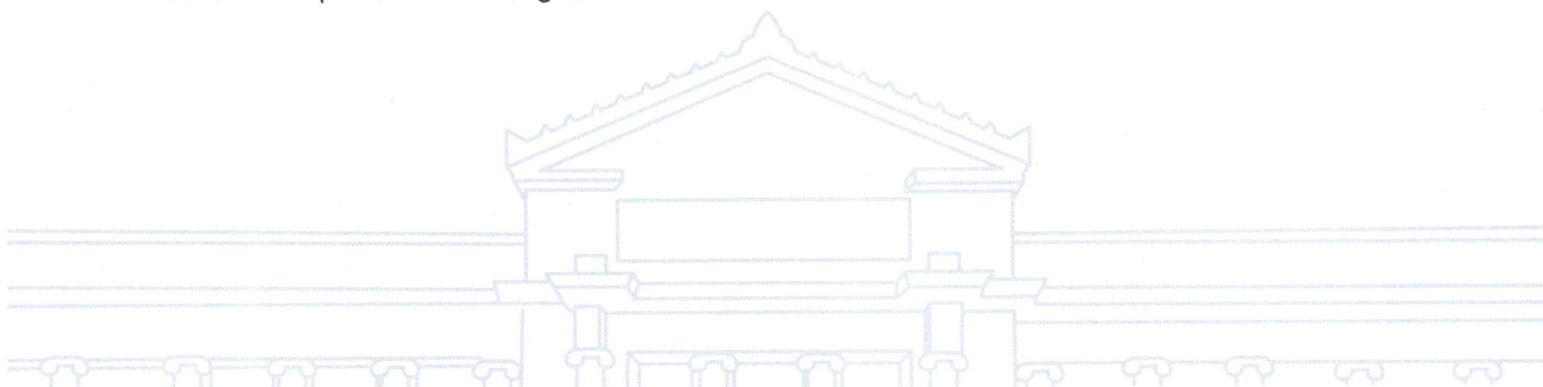
**AN ORDER ORGANIZING THE PROVINCIAL EPIDEMIOLOGY AND  
SURVEILLANCE UNIT OF THE PROVINCE OF PANGASINAN**

**WHEREAS**, Republic Act No. 11332 (An Act Providing Policies and Prescribing Procedures on Surveillance and Response to Notifiable Diseases, Epidemics, and Health Events of Public Health Concern, and Appropriating Funds), Section 4. (b) to ensure establishment and maintenance of relevant, efficient, and effective disease surveillance and response system at the national and local level. And (f) to ensure that public health authorities have the statutory and regulatory authority to ensure (1) Mandatory reporting of reportable diseases and health events of public health concern

**WHEREAS**, Republic Act 3573 (Law of Reporting of Communicable Diseases- an Act providing for the prevention and suppression of dangerous communicable diseases [November 26, 1929]; requires all individual and health facilities to report notifiable diseases to local and national health authorities.

**WHEREAS**, Administrative Order No. 2005-0023 (Implementing Guidelines for Fourmula One for Health as Framework for Health Reforms), Section C2 states that, "Disease Surveillance shall be intensified to ensure that the targets for disease elimination, prevention and control are attained".

**WHEREAS**, disease surveillance is a critical component of public health systems, providing essential information for the optimal health care delivery and cost-effective disease control and prevention strategies.



**WHEREAS**, timely reporting of vital health information will help the policy makers to formulate strategies for appropriate interventions or actions to address health problem and strengthen health service delivery.

**WHEREAS**, a functional health or disease surveillance system is useful for priority setting, planning, resource mobilization and allocation, prediction and early detection of epidemics and monitoring and evaluation of health programs.

**NOW THEREFORE, I, RAMON V. GUICO III**, by virtue of the powers vested in me by law, do hereby order to organize the Provincial Epidemiology and Surveillance Unit (PESU) to monitor, investigate the occurrence of disease and to warn the public and private health authorities on the sudden increase in the number of cases that may lead to an outbreak, to wit:

**Section 1. Composition.** The Provincial Epidemiology and Surveillance unit shall be manned by the Provincial Health Office and be composed of the following:

Physician (Disease Surveillance Medical Officer) :	<b>Dr. Anna Ma Teresa S. De Guzman, MPH</b>
Nurse (Disease Surveillance Officer) :	<b>Rodhalia V. Binay-an, RN</b>
Medical Technologist :	<b>Willy P. De Guzman, RMT</b>
Support Staff (Encoder) :	<b>Niana M. Manandeg</b>
Driver :	<b>Ariel C. Munoz</b>

**Section 2. Functions.** The Provincial Epidemiology Surveillance Unit (PESU) shall assume the following functions pursuant to Republic Act 11332, Republic Act 3573 and DOH Administrative Order No. 2005-0023, and such other functions which are deemed necessary:

1. Operationalization, management, and maintenance of public surveillance system which involves the ongoing collection, analysis, interpretation, and dissemination of health data;
2. Conduct outbreak investigation and generation of restarts for focused action by LGU and other key decision-makers;
3. Conduct of other rapid epidemiology studies such as a survey to be used to improve health service delivery;
4. Regular provision of updates to the Local Chief Executives, MHO, SB Member on Health, PHO and DOH-RESU;
5. Provide technical assistance and support to Municipal/City and Hospital surveillance team in strengthening their surveillance unit through training and supervision;
6. Conduct daily/weekly collection of records, review of diseases to Municipal Health Office, government/private hospitals in the province;
7. Submit daily and weekly electronic data files and notify the Department of Health in all urgent events within 24 hours as required in the Republic Act 11332;
8. Organize data collection and gather epidemiological data from their sentinel sites (Provincial Hospital, District Hospitals, etc.);
9. Prepare and periodically update data thru graphs, tables and charts to describe time, places and persons for notifiable/reportable, emerging and re-emerging diseases and conditions;
10. Analyze data and provide feedback to health facilities and provincial leaders
11. Interpret and provide analyzed data as feedback to health facilities (government, private and local leaders;
12. Identify and inform city/municipal health offices immediately of any disease or condition in their expected areas that: exceeds an epidemic threshold, occurs in locations where it was previously absent, occurs often in a population group than previously, and presents unusual trends or patterns;
13. *Confirm the status of reported events from the municipalities and cities and to support or*

- implement additional measures if necessary;
14. Assess reported even immediately and, if found urgent, to report all essential information to the CHD/DOH Regional Office and DOH Central Office. Urgent events are those with serious public impact and/or unusual or unexpected nature with high potential for spread;
  15. Provide on-site assistance (e.g. Technical, logistics, laboratory analysis of sample) as required to supplement local investigations at the Municipal and Cry levels;
  16. Established, operate and maintain a public health epidemic preparedness and response plan, including the creation of multi-sectoral teams to respond to events that may constitute a public health emergency of legal and international concern;
  17. Forward epidemiological data to the next level as identified in the PIDSR/EDCS Manual or disease surveillance guideline or manual of procedure that may be later developed on a regular basis and in accordance with the national surveillance protocol;
  18. Use epidemiological data a plan and implement communicable disease and all activities at the provincial level and;

**Section 3.** The Provincial Epidemiology & Surveillance Unit (PESU) shall, whenever appropriate and applicable, include in its membership additional member/s that may be found necessary for the attainment of its objective.

**Section 4. Effectivity.** This Executive Order shall take effect immediately and shall be valid until revoked or amended.

SO ORDERED, this 14<sup>th</sup> day of June 2023 in Lingayen, Pangasinan.



RAMON V. GUICO III





Republic of the Philippines  
**PROVINCE OF PANGASINAN**  
**OFFICE OF THE PROVINCIAL LEGAL OFFICER**  
Capitol Compound, Lingayen, Pangasinan

**ATTY. BABY RUTH F. TORRE**  
*Provincial Legal Officer*

June 13, 2023

**HON. MELICIO F. PATAGUE**  
Provincial Administrator  
Lingayen, Pangasinan

Dear Sir:

Reference is made to your 2<sup>nd</sup> indorsement requesting for legal opinion and recommendation on the draft Executive Order (EO) entitled: ***“AN ORDER ORGANIZING THE PROVINCIAL EPIDEMIOLOGY AND SURVEILLANCE UNIT OF THE PROVINCE OF PANGASINAN”***


Previously, the above-entitled EO was the subject of a legal opinion and recommendation from this office dated May 30, 2023.

The undersigned notes that the previous observations anent the typographical errors in the subject EO were considered accordingly.

There appears to be no legal impediments on the other provisions of the draft EO. Thus, the undersigned respectfully recommends the execution/signing of the same.

Thank you. Glad to be of assistance.

Respectfully yours,

  
**BABY RUTH F. TORRE**

Copy furnished:

**DR. DALVIE A. CASILANG**  
Provincial Health Administrator  
Provincial Hospital Management Services  
Lingayen, Pangasinan

**DR. ANNA MA. TERESA S. DE GUZMAN**  
Provincial Health Officer II  
Lingayen, Pangasinan



Republic of the Philippines  
**PROVINCE OF PANGASINAN**  
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2F Capitol Compound, Lingayen, Pangasinan

**HON. RAMON V. GUICO III**  
*Governor*

**EXECUTIVE ORDER NO. \_\_\_\_\_**

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5. Provide technical assistance and support to Municipal/City and Hospital surveillance team in strengthening their surveillance unit through training and supervision;
6. Conduct daily/weekly collection of records, review of diseases to Municipal Health Office, government/private hospitals in the province;
7. Submit daily and weekly electronic data files and notify the Department of Health in all urgent events within 24 hours as required in the Republic Act 11332;
8. Organize data collection and gather epidemiological data from their sentinel sites (Provincial Hospital, District Hospitals, etc.), subject to strict observance of the Republic Act No. 10173, otherwise known as the "Data Privacy Act of 2012";
9. Prepare and periodically update data thru graphs, tables and charts to describe time, places and persons for notifiable/reportable, emerging and re-emerging diseases and conditions;
10. Analyze data and provide feedback to health facilities and provincial leaders;
11. Interpret and provide analyzed data as feedback to health facilities (government, private and local leaders);
12. Identify and inform city/municipal health offices immediately of any disease or condition in their expected areas that: exceeds an epidemic threshold, occurs in locations where it was previously absent, occurs often in a population group than previously, and presents unusual trends or patterns;
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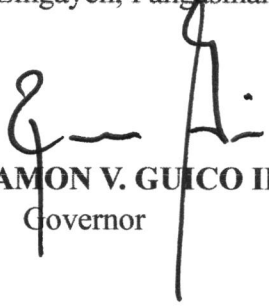


14. Assess reported events immediately and, if found urgent, to report all essential information to the CHD/DOH Regional Office and DOH Central Office. Urgent events are those with serious public impact and/or unusual or unexpected nature with high potential for spread;
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17. Forward epidemiological data to the next level as identified in the PIDSR Manual and EDCS Manual or disease surveillance guidelines or manual of procedure that may be later developed on a regular basis and in accordance with the national surveillance protocol; and
18. Use epidemiological data to plan and implement communicable disease control activities at the provincial level.

**Section 3.** The Provincial Epidemiology & Surveillance Unit (PESU) shall, whenever appropriate and applicable, include in its membership additional member/s that may be found necessary for the attainment of its objective.

**Section 4.** Effectivity. This Executive Order shall take effect immediately and shall be valid until revoked or amended.

**SO ORDERED**, this \_\_\_\_ day of \_\_\_\_\_, 2023 in Lingayen, Pangasinan.

  
**HON. RAMON V. GUICO III**  
Governor