



Republic of the Philippines  
PROVINCE OF PANGASINAN  
*Lingayen*  
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**OFFICE OF THE SANGGUNANG PANLALAWIGAN SECRETARY**

# CERTIFICATION

**TO WHOM IT MAY CONCERN:**

*THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on March 31, 2025, at the Session Hall, Capitol Building, Lingayen, Pangasinan the following resolution was approved:*

Sponsored by SP Members Napoleon C. Fontelera, Jr. and Apolonia DG. Bacay and co-sponsored by SP Members Carolyn D. Sison, Joyce D. Fernandez and Raul R. Sabangan

**RESOLUTION NO. 394-2025**

**DECLARING THE ANNUAL BUDGET FOR CALENDAR YEAR 2025 OF BURGOS, PANGASINAN, INVOLVING A TOTAL APPROPRIATION OF P184,300,000.00, OPERATIVE IN ITS ENTIRETY**

**WHEREAS**, pursuant to Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Sangguniang Panlalawigan of Pangasinan as a legislative body of the Province is empowered to review ordinances authorizing annual or supplemental appropriations of component cities and municipalities in the manner prescribed by law;

**WHEREAS**, the Sangguniang Bayan of Burgos, Pangasinan submitted its Annual Budget for Calendar Year 2025 involving total appropriations of P184,300,000.00, which was enacted on December 23, 2024 through Appropriation Ordinance No. 05, Series of 2024;

**WHEREAS**, the Committee on Laws and Ordinances of the Sangguniang Panlalawigan with the technical assistance of the Local Finance Committee of the Province pursuant to Section 316 of the Local Government Code of 1991, have conducted review and study on said budget with the following findings:

1. That the implementation of the Second Tranche salary adjustment to all municipal officials and employees shall be subject to the provisions of Executive Order No. 64 of the Office of the President dated August 2, 2024 and the specific guidelines for Local Government Units to be issued by the Department of Budget and Management;



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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

*Resolution No. 394-2025*

*Page 2*

2. That the projects under the 20% of the Annual National Tax Allotment (NTA) for development projects (20% Development Fund) shall be subject to the provisions of DILG-DOF-DBM Joint Memorandum Circular (JMC) No. 1 dated November 4, 2020. Re: Revised Guidelines on the Appropriation and Utilization of Twenty Percent (20%) of the Annual Internal Revenue Allotment (IRA) for Development Projects;
3. That all programs, projects and activities shall be in accordance with the approved Local Development Plan and the FY 2025 Annual Investment Program of the municipality formulated pursuant to DILG-NEDA-DBM-DOF Joint Memorandum Circular No. 1, Series of 2007 dated 08 March 2007;
4. That all procurements to be undertaken shall be subject to the provisions of R.A. No. 9184 (The Government Procurement Reform Act) and its revised Implementing Rules and Regulations;
5. That the appropriation for Medical Allowance shall be subject to the issuance of guidelines/ circular authorizing the same;
6. That the items funded out of the Local Disaster Risk Reduction and Management Fund shall be in accordance with R.A. No. 10121, known as the Philippine Disaster Risk Reduction and Management Act of 2010 and its IRR, and the DBM-NDRRM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013 re: Allocation and Utilization of the Local Disaster Risk Reduction and Management Fund (LDRRMF), and that 30% shall be set aside as Quick Response Fund;
7. That the disbursement of appropriation for Terminal Leave Benefits shall be subject to the provisions of DBM Budget Circular No. 2016-02 dated March 29, 2016 re: Computation and Funding of Terminal Leave Benefits and Monetization of Leave credits, which provides for the new constant factor stated under Item 3.1;
8. That the Magna Carta Benefits of Public Health Workers shall be subject to the provisions of R.A. No. 7305 & DBM-DOH Joint Memorandum Circular No. 1, S. 2018 dated November 29, 2018 re: Rules & Regulations on the Grant of Compensation Related Magna Carta Benefits to Public Health Workers (PHWs) and that the rate should not exceed the authorized rates thereof;
9. That the disbursement of Magna Carta Benefits of Public Social Workers shall be in accordance with DBM-DSWD Joint Circular No. 1, S. 2018 dated December 27, 2018 re: Rules and Regulations on the Grant of Compensation-Related Magna Carta Benefits to Public Social Workers (PSWs);





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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

Resolution No. 394-2025

Page 3

10. That the appropriation for Health Insurance Premium Contributions shall be in accordance to pertinent provisions of R.A. No. 11223 or the Universal Health Care Act approved on February 20, 2019 and its Implementing Rules and Regulations;
11. Filling up of vacant and creation of new positions except for mandatory positions shall not be allowed since the municipality has exceeded the Personal Services (PS) cap pursuant to Section 325 (a) of R.A. No. 7160;
12. That the position title of the following should be amended to conform with Local Budget Circular No. 137 dated July 3, 2021 (Index of Occupational Services, Position, Titles and Salary Grades in Local Government (IOS-LGU) CY 2021 Edition);

From		To	
A. Mayor's Office			
1. Administrative Aide III	SG-8/1	Local Disaster Risk Reduction and Management Assistant	SG-8/2
Raymark B. Abuan			
B. Office of the Sanggunian Bayan			
1. Local Legislative Staff Officer V	SG-24/5	SB Secretary I	SG-24/6
C. Municipal Engineer			
1. Electrician Foreman	SG-9/6	Administrative Assistant III	SG-9/6

13. That the grant of step increment to some municipal employees and elective officials shall be in accordance with the CSC-DBM Joint Circular No. 01, S-2012 dated September 3, 2012 and CSC-DBM Joint Circular No. 01, S-2016 dated January 27, 2016. The appropriation for salaries of the following should therefore be adjusted as follows:

Office	Name/Position	From	To
Mun. Civil Registrar	Jenny S. Boniog Assistant Reg. Officer	SG-8 2 P 203,392.00	SG-8 2 P 201,862.00
Mun. Agriculture	Menandro O. Abella MGDH I	SG-24 2 P 945,126.00	SG-24 2 P 931,379.00

**WHEREAS**, the Sangguniang Panlalawigan after final evaluation, finds the same in order provided that the findings shall be complied with by the municipality;

**WHEREFORE**, in view of the foregoing, on motion of SP Members Napoleon C. Fontelera, Jr. and Apolonia DG. Bacay and co-sponsored by SP Members Carolyn D. Sison, Joyce D. Fernandez and Raul R. Sabangan, duly seconded, it was—



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**OFFICE OF THE SANGGUNIAN PANLALAWIGAN SECRETARY**


*Resolution No. 394-2025*

*Page 4*

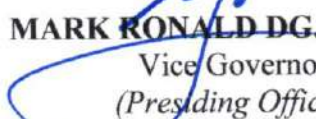
**RESOLVED**, as it is hereby resolved, by the Sangguniang Panlalawigan in session assembled, to declare Operative in its Entirety Annual Budget for Calendar Year 2025 of Burgos, Pangasinan;

**RESOLVED FURTHER**, that a copy of this resolution be furnished the Office of the Sangguniang Bayan of Burgos, Pangasinan, for its information and guidance.

CERTIFIED BY:

  
**VERNA T. NAVA-PEREZ**  
*Secretary to the Sanggunian*

ATTESTED:

  
**MARK RONALD DG. LAMBINO**  
Vice Governor  
(Presiding Officer)